



Boy Scout Troop 353 – Eastchester, NY



Westchester – Putnam Council
<http://troop353.wordpress.com>
www.wpcbsa.org

Patrol Leader's Weekend Campout Planning Guide

Date of Event _____

Date Prepared

Location of Event _____

A) Status of Patrol Scouts -

Patrol Name _____

List ALL scouts in your patrol below (including yourself) in alphabetical order, then check off their status for this campout.

<u>Name & Patrol Position</u>	<u>Definitely Attending</u>	<u>Camp Fee Paid</u>	<u>Not Attending</u>	<u>Undecided</u>
1) _____	_____	_____	_____	_____
2) _____	_____	_____	_____	_____
3) _____	_____	_____	_____	_____
4) _____	_____	_____	_____	_____
5) _____	_____	_____	_____	_____
6) _____	_____	_____	_____	_____
7) _____	_____	_____	_____	_____
8) _____	_____	_____	_____	_____
9) _____	_____	_____	_____	_____
10) _____	_____	_____	_____	_____

**Double check! Have you accounted for every single one of your patrol's scouts on this list?
If a scout in your patrol is missing from the list, you MUST call him immediately and determine his status!**

B) Other Guests and / or Sr. Scouts Eating With Patrol -

Once you have completed your Patrol Status List, inform the SPL of your results. If your Patrol is going to be short of experienced Scout help, make sure the SPL is aware of that fact. Once the SPL has discussed the campout with each Patrol Leader, he will inform you of which non-Patrol senior scouts will be assigned to your Patrol.

Names of Guests and/or non-Patrol Sr. Scouts assigned to your Patrol by the SPL:

- 1) _____ 3) _____
- 2) _____ 4) _____

C) Patrol Leaders for this Campout-

Must be Definitely Attending the Campout to be a PL. If your Patrol has no experienced Scouts attending, you may use an assigned sr. scout as the acting PL.

PL / Acting PL: _____

APL / Acting APL: _____

D) Meal Planning:

Date of Event: _____ Place of Event: _____ Patrol: _____

Date Prepared

Determine the total number of people eating with this Patrol. Add the totals for Scouts = "Definitely Attending" + non-Patrol Sr. Scouts assigned + any assigned guests + 1/3 of the "Undecided" scouts. If no non-Patrol sr. Scouts are not yet currently assigned, but will be, assume that one more person will eventually be assigned to your patrol.

Total Number of People Eating With This Patrol: _____

ALWAYS check Patrol & Troop Food Inventory BEFORE purchasing more food.

Patrols MUST plan different meals for every outing.

You may NOT buy food until your menu has been approved by both the Adult Patrol Leader Advisor & the Sr. Patrol Leader.

*** ==> Spend no more than \$15--\$20 per person for a 1- or 2- night weekend campout. <== ***

	Menu (Meal Items)	Food Group	Items Needed To Buy (Grocery List)
Saturday:	<i>Breakfast</i>	1	
		2	
		3	
		4	
		5	
		6	
		Beverage	
	<i>Lunch</i>	1	
		2	
		3	
		4	
		5	
		6	
		Beverage	
	<i>Dinner</i>	1	
		2	
		3	
		4	
		5	
		6	
		Beverage	
Sunday:	<i>Breakfast</i>	1	
		2	
		3	
		4	
		5	
		6	
		Beverage	

Food Group	Food Group Description	Daily Nutritional Notes	Servings per day
1	Grains - Breads, Cereal, Rice, & Pasta Group	1/2 of intake should be "whole" grains	6-11
2	Fruit Group - fresh or dried	Use variety, +2 cups	2-4
3	Vegetable Group	dark green & orange preferred; +2.5 cups	3-5
4	Dairy - Milk, Yogurt, & Cheese Group	low-fat preferred; 3 cups	2-3
5	Meat, Poultry, Fish, Dry Beans, Eggs & Nuts Group	Meat = lean, low fat content; + 6 oz	2-3
6	Fats, Oils, & Sweets (use sparingly)	Avoid Saturated & Trans Fats	Sparingly

Misc Items Often Found in Patrol Food Box and / or Patrol Gear Box		
	Have	Need
Paper Towels	_____	_____
Foil (heavy duty)	_____	_____
Clean Fluid (409)	_____	_____
Dish Soap	_____	_____
Clorox Bleach	_____	_____
Scouring Pad	_____	_____
Garbage Bags	_____	_____
Matches	_____	_____
Ice Chest w/ ice	_____	_____
5 Gal Water Jug	_____	_____

Reviewed by Adult Patrol Leader Advisor:	Date Signed
Name:	

Reviewed by Sr. Patrol Leader:	Date Signed
Name:	

Patrol Grubmaster:	Date Signed
Name:	

E) Cooking Duty Roster: *Includes all assigned non-patrol sr. scouts & guests eating with patrol.*

Patrol Name	
Date of Event	Date Prepared
Location of Event	

	Cook	Ass't Cook	Fire	Wood	Water	Clean	Clean
<i>insert number for each scout</i>							
Friday Dinner							
Saturday Breakfast							
Saturday Lunch							
Saturday Dinner							
Sunday Breakfast							

Remember: Thaw Frozen foods? (yes or no)

Signup Names:

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

Other:

F) Patrol Gear Boxes - Must be kept fully stocked!

Date Prepared _____

ASM Equipment Coordinator: _____

Patrol Name & Quartermaster: _____

Date & Place of Outing: _____

<u>Quantity</u>	<u>Cooking Gear Items</u>	<u>Quantity Before</u>	<u>Quantity After</u>
1	Patrol Cook Kit (3 or 4 pots w/ lids)	_____	_____
1	Griddle - Teflon Coated	_____	_____
1	Kitchen Spice Kit	_____	_____
1	Cutting Board	_____	_____
1	Can Opener	_____	_____
1	Cooking Spoon	_____	_____
1	Spatula	_____	_____
1	Measuring Cup	_____	_____
1	Strainer	_____	_____
1	Potato Peeler	_____	_____
1	Hot Pad / Mitts	_____	_____
1 box	Freezer Bags	_____	_____
1 box	Foil - Heavy Duty	_____	_____
1	409 Spray Cleaner	_____	_____
1	Bon Ami Powder Cleaner	_____	_____
1	5-gallon collapsible water jug	_____	_____
3	wash tubs w/ brillo pad, dish mop, dishwashing soap & Iodine	_____	_____
1	Gas Stove w/ Propane --> TROOP GEAR - MUST CHECK OUT	_____	_____
1	Cast Iron Skillets --> TROOP GEAR - MUST CHECK OUT	_____	_____
1	Grill for firepit --> TROOP GEAR - MUST CHECK OUT	_____	_____

G) Tents:

Patrol _____ Date & Place of Event _____

Determine tent mates and which person is responsible for bringing the tent. What size is the tent? 2 person? 3 person? 4 person?

<u>Name</u>	<u>Tent Buddy or Buddies</u>	<u>Tent Size</u>	<u>Tent Owner</u>
1) _____	1) _____	_____	_____
2) _____	2) _____	_____	_____
3) _____	3) _____	_____	_____
4) _____	4) _____	_____	_____
5) _____	5) _____	_____	_____

H) Weekend Campout Rank Advancement Planner

Date of Event	Location of Event	
Patrol Name	Date Prepared	
Designated Patrol Leader		

For all Scouts below rank of First Class who are attending this campout, list the **TOP 3 OUTDOOR** requirements needed to advance to the next rank.

Please write out the Requirement. For example, write out "Totin Chip" or "Lash Camp Gadget", **not** 2nd Class #2c or 1st Class #7c

If any specialized equipment is needed, make sure the Scout brings it to the campout, e.g., pocket knife or rope.

Name: _____	Requirements: _____ _____
Name: _____	Requirements: _____ _____
Name: _____	Requirements: _____ _____
Name: _____	Requirements: _____ _____
Name: _____	Requirements: _____ _____

APPROVED BY ASM Adult Patrol Leader Advisor (Signature Required):	Date Signed
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APPROVED BY Scoutmaster Tom McCandless (Signature Required):	Date Signed
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I) Weekend Campout Daily Planner				
Date of Event		Location of Event		
Patrol Name				Date Prepared
Designated Patrol Leader				
	Event	Time	Participants	Leader (s)
Fri	Arrive & Set Up Camp	8:00pm		
Fri		9:00pm		
Fri	Taps	10:00pm		
Fri	Lights Out	11:00pm		
Sat	Reveille!	7:00am		
Sat	Breakfast	7:30am		
Sat		8:00am		
Sat	Cleanup	8:30am		
Sat	Assemble	9:00am		
Sat		9:30am		
Sat		10:00am		
Sat		10:30am		
Sat		11:00am		
Sat		11:30am		
Sat	Lunch	12:00pm		
Sat		12:30pm		
Sat	Cleanup	1:00pm		
Sat	Siesta	1:30pm		
Sat	Assemble	2:00pm		
Sat		2:30pm		
Sat		3:00pm		
Sat		3:30pm		
Sat		4:00pm		
Sat		4:30pm		
Sat	Retreat	5:00pm		
Sat	Prep For Dinner	5:30pm		
Sat	Dinner	6:00pm		
Sat	Cleanup	7:00pm		
Sat	Campfire -Skits, Stories	8:00pm		
Sat		9:00pm		
Sat	Taps	10:00pm		
Sat	Lights Out	11:00pm		
Sun	Reveille!	7:00am		
Sun	Breakfast	7:30am		
Sun		8:00am		
Sun	Cleanup	8:30am		
Sun	Interfaith Service	9:00am		
Sun	Breakdown Camp	9:30am		
Sun	Depart	10:00am		

J) Weekend Campout Transportation Planner				
Date of Event		Location of Event		
Patrol Name			Date Prepared	
Designated Patrol Leader				
	Scouts Attending:	Adult Arriving & Departing With: Arrive Depart		Estimated Arrival Time
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11	Patrol Gear Box <i>(Quartermaster)</i>			
12	Patrol Food Box <i>(Grubmaster)</i>			
APPROVED BY ASM Adult Patrol Leader Advisor (Signature Required):			Date Signed	
APPROVED BY ASM Transportation Coordinator Jeff Schaeffer (Signature Required)			Date Signed	

K) Troop Camping Gear List

Date Prepared

ASM Equipment Coordinator: _____

Patrol Name & Quartermaster: _____

Date & Place of Outing: _____

<u>Quantity</u>	<u>Cooking Gear Items</u>	<u>Quantity Requested</u>	<u>Quantity Returned</u>
4	New Gas Stoves	_____	_____
5	Canisters Propane; 4=full, 8=1/2 full	_____	_____
5	Cast Iron Skillets	_____	_____
2	Teflon Skillet / frying pan	_____	_____
3	Grill for firepit	_____	_____
1	Can Opener	_____	_____
2	Hot Pad / Mitts	_____	_____
2	Large Tongs	_____	_____
4	Small Spatula	_____	_____
3	Large Spoons	_____	_____
2	Cast Iron Dutch Ovens	_____	_____
2	Teflon Skillet / frying pan	_____	_____
2	(New) MSR Cooking Kits (3 liter, 2 liter, & 1 liter pots w/ lids & handle)	_____	_____
1	(New) Scout Cooking Pliers	_____	_____
1 set	BBQ Cooking Utensils (fork, spatula, tongs)	_____	_____
8	Long Hot Dog / Marshmallow Roasting Prongs	_____	_____
2 boxes	Freezer Bags	_____	_____
1	Egg Carrier (plastic)	_____	_____
2	Coffee Pots	_____	_____
1	Plastic Pitcher (1 qt.)	_____	_____
<u>Quantity</u>	<u>Camping Gear Items</u>		
3	5-gallon collapsible water container	_____	_____
5	Blue Tarps (40' x 20', 2 ea - 15' x 23' & 2 small 9' x 12') w/ 1 tarp clip	_____	_____
3	4 man tent (blue bag-EMS)	_____	_____
1	2 man tent (brown bag) w/ poles (separate brown bag)	_____	_____
2	Sun Shelters (EMS)	_____	_____
1	Small Camp Shovel	_____	_____
1	package of fire starter tender	_____	_____
1	Flint & Steel	_____	_____
2	sleeping pad	_____	_____
3	backpack	_____	_____
3	BSA Mess Kit	_____	_____
<u>Quantity</u>	<u>Shared Gear Items</u>		
2 rolls	1/2" rope (1 white & 1 green; white rope knotted together)	_____	_____
2 rolls	Rope = 1/2" x 50'	_____	_____
2 rolls	Rope = 1/4" x 50'	_____	_____
11	Tarp Clips (2 packages unopened, 4 each)	_____	_____
1 bag	Tent Stakes (extra)	_____	_____
1	box of large black trash bags	_____	_____
1	6-pc bungee cord set	_____	_____
2	Coleman Lanterns	_____	_____
2	Saws	_____	_____
1	Hatchet	_____	_____
1	Axe	_____	_____
12 pr	work gloves	_____	_____
1 set	Wash Tubs (3 per set: Hot Wash, Hot Rinse, Cold Rinse)	_____	_____
1	Bottle of Dishwashing Soap	_____	_____
1	Small bottle of Bleach	_____	_____
3	Large Dunking Bags for Washing	_____	_____
1	409 Spray Cleaner	_____	_____
1	Bon Ami Powder Cleaner	_____	_____
1 jar	Hand Cleaner	_____	_____
1	Hand Sanitizer	_____	_____

L) Troop Food / Condiment Inventory

Date Prepared

ASM Equipment Coordinator: _____

Patrol Name & Quartermaster: _____

Date & Place of Outing: _____

<u>Quantity</u>	<u>Item</u>	<u>Quantity Requested</u>	<u>Quantity Returned</u>
1 box	Instant pancake mix (net wt 32 oz, makes 48 - 4" pancakes)		
5 bottles	Instant pancake mix (10.6 oz each; makes 12-15 pancakes /bottle)		
6 bottles	Maple Syrup (large)		
11 boxes	Dry cereal (Frosted Flakes, Rice Krispies, etc.)		
1 Jar	Honey (8 oz)		
1 box	Instant Oatmeal (10 single serving packets)		
1 box	Stove Top Stuffing Mix. Net Wt 6 oz., (6 - 1/2 cup servings)		
1 can??	Baked Beans. Net Wt 28 oz, (6 Servings)		
1 box??	macaroni & cheese; Net Wt. 14.5 oz (6 servings)		
6 boxes	Instant corn muffin mix Net Wt 8 oz; (6 Servings/box)		
3 boxes	Golden Raisins (small)		
1 Jar	Italian Dressing (8 oz)		
1 can	Turkey Gravy		
1 bottle	Sweet Relish 12.7 oz)		
1 bottle	Nathan's Hot Dog Mustard (12 oz)		
3 Jars	Peanut Butter - Creamy		
2 Jars	Grape Jelly		
1.5 boxes	Graham Crackers (net wt. 14.4 oz)		
1 box	Trail Mix Bars		
1 bottle	Chocolate Syrup (20 oz)		
1 can	Instant Hot Chocolate Mix (39 oz)		
2 bags	Marshmallows (large)		
1/2 can	Hot Chocolate w/mini marshmallows (large)		
2 boxes	Cyrstal Light Drink Mix (4 - 1 pint servings, Pink Lemonade & Fruit Punch)		
1 box	Ice Tea bags		
1 case	Bottled Water (8 oz)		
2	Partial Cans of Coffee		
2	Full Cans of Coffee w/ filters		
1 bottle	Extra Virgin Oil (8 oz)		
1 box	Baking Soda (16 oz)		
1	Pam Spray		
	Sugar Packets		
	Sweet N Low Packets		
2	Multiple Spice Container		
	Salt & Pepper		
4 rolls	Foil		
1 roll	zip lock freezer bags - partial		
1 roll	zip lock sandwich bags - partial		